

**LIBRARY BOARD MEETING
MONDAY, NOVEMBER 24, 2014, 6:30 P.M.
CITY COUNCIL CHAMBERS**

CALL TO ORDER:

The Regular Meeting of the Hazel Park Memorial (HPML) Board of Directors was called to order at 6:31 by President, Barbara Winter.

BOARD OF DIRECTORS PRESENT:

Barbara Winter, President
Tim Wright, Vice President
Linda Zeiss, Secretary
Ed Bullock
Sandra Pond
Irene Zagar
Corrine Stocker, Library Director

IN THE AUDIENCE: None

CONVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON AGENDA ITEMS: None

ADDITIONS TO AND APPROVAL OF THE AGENDA:

Pond made a motion to approve the agenda; Bullock supported the motion. The motion was approved, 6-0.

APPROVAL OF MINUTES:

Zeiss made a motion to “receive and file” the minutes for the 10/27/2014 meeting; Pond supported the motion. The motion was approved, 6-0.

DIRECTOR’S REPORT:

NOTE: A COMPLETE NARRATIVE OF THE DIRECTOR’S REPORT IS ATTACHED.

The Director placed the following monthly documents in each Board member’s packet:

- CIRCULATION REPORT—OCTOBER, 2014
- OCTOBER, 2014 PROGRAM STATISTICS
- NOVEMBER, 2014 INVOICES

Pond motioned to “receive and file” the Directors Report. Zeiss supported the motion. The motion carried, 6-0.

NEW BUSINESS:

- Annual Officer Elections. Bullock made a motion to nominate Wright as President but it failed due to lack of support. Zeiss made a motion to nominate Pond as President; Winter supported the motion and it carried, 6-0. Zeiss made a motion to nominate Winter as Vice President but she declined. Zeiss made a motion to nominate Wright as Vice President; Pond supported the motion and it carried, 6-0. Zagar made a motion to nominate Zeiss as Secretary; Winter supported the motion and it carried, 6-0.
- Proposed Internet Upgrade from Cable to Fiber Optic. Stocker explained that switching from cable internet to fiber optic internet would be a major upgrade, but we would have to put down thousands of dollars during the first year and be reimbursed after the year at the rate of 90% through a government E-Rate discount program. She also explained that we would be required to install filtering software on the computers in order to qualify, but that the filters could easily be turned off for adults by request. Additionally, she pointed out that after reimbursement, we will ultimately be paying far less for our upgraded service. Winter made a motion to make the proposed switch; Zeiss supported the motion and it carried, 6-0.

OLD BUSINESS:

- Formation of the Hazel Park District Library. Stocker presented the first draft of the District Library Agreement to the Board.
- HVAC Project Financing. Stocker asked for clarification on whether she had the Board’s permission to seek financing for the project, as recommended by Hazel Park Finance Director Laci Christiansen. The Board unanimously indicated that she has permission to seek a short-term low-interest loan to finance the project. Pond recommended that she issue a RFP to financial institutions to get a competitive rate.

COMMITTEE REPORTS: None

PLANNING: None:

BOARD COMMENTS:

Bullock: Praised the Fundraising Concert Event

Pond: I’m looking forward to a good year ahead; hopefully we put a good foot forward and do good things for the library.

Zeiss : Congratulation to the two new officers.

Wright: Congratulated Pond as the new president. Pointed out the wisdom of using Nowak & Fraus for our HVAC project RFP; explained that it gives us some quality assurance and oversight.

Zagar: Tim made a good point.

Stocker : Complimented the Board on a smooth meeting and peaceful officer elections.

Winter : Praised the Fundraising Concert Event and hopes that we continue to do them again in the future.

ADJOURNMENT:

Winter motioned adjournment at 7:05; Zeiss supported the motion and it carried, 6-0.