

**LIBRARY BOARD MEETING  
MONDAY, DECEMBER 22, 2014, 6:30 P.M.  
CITY COUNCIL CHAMBERS**

**CALL TO ORDER:**

The Regular Meeting of the Hazel Park Memorial (HPML) Board of Directors was called to order at 6:30 by President, Sandy Pond.

**BOARD OF DIRECTORS PRESENT:**

Barbara Winter, President  
Linda Zeiss, Secretary  
Sandra Pond  
Irene Zagar  
Corrine Stocker, Library Director

Ed Bullock and Tim Wright were absent from the meeting; both absences are excused.

**IN THE AUDIENCE:** None

**CONVOCATION**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON AGENDA ITEMS:** None

**ADDITIONS TO AND APPROVAL OF THE AGENDA:**

Zeiss made a motion to approve the agenda; Zagar supported the motion. The motion was approved, 4-0.

**APPROVAL OF MINUTES:**

Zeiss made a motion to “receive and file” the minutes for the 11/24/2014 meeting; Zagar supported the motion. The motion was approved, 4-0.

**DIRECTOR’S REPORT:**

NOTE: A COMPLETE NARRATIVE OF THE DIRECTOR’S REPORT IS ATTACHED.

The Director placed the following monthly documents in each Board member’s packet:

- CIRCULATION REPORT—NOVEMBER, 2014
- NOVEMBER, 2014 PROGRAM STATISTICS
- DECEMBER, 2014 INVOICES

Zeiss motioned to “receive and file” the Directors Report. Zagar supported the motion. The motion carried, 4-0.

**NEW BUSINESS:**

- 2015 Library Board Meeting Dates. Stocker included a list of proposed 2015 Library Board Meeting Dates in each Board member’s packet. The Board recommended changing the proposed meeting date for May, as it coincided with the holiday; they also recommended moving the proposed meeting date for December up by one week, so that it would fall before the holidays. Winter made a motion to “receive and file” the list of meeting dates with the proposed changes; Zagar supported the motion. The motion carried, 4-0.

**OLD BUSINESS:**

- Formation of the Hazel Park District Library. Stocker included a final revision of the District Library Agreement in each Board member’s packet. Zeiss made a motion to approve and sign the agreement; Winter supported the motion. The motion carried, 4-0.
- Resolution to Approve the District Library Agreement. Zagar made a motion to approve and sign the document; Zeiss supported the motion. The motion carried, 4-0.
- Resolution Approving Agreements Attached to District Library Agreement. Winter made a motion to approve and sign the document; Zeiss supported the motion. The motion carried, 4-0.
- HVAC Project Financing. Stocker updated the Board on the status of the project. She also informed the Board that the City’s department heads discouraged her from issuing a formal RFP to financial institutions to finance the project; they advised her to simply approach different banks for a short term fixed rate loan. She indicated that Laci Christiansen indicated that there would only be a slight difference between interest rates.

**COMMITTEE REPORTS:** None

**PLANNING:** None:

**BOARD COMMENTS:**

Pond: Thanks you for everything that you did for the district library; I know that it was a lot of work and pulling a lot of pieces together. Thank you. Merry Christmas and Happy New Year. I wish you all a safe and prosperous New Year.

Zeiss : I’m really glad to see this come to fruition. Thank you for pursuing this and getting ahead. Thank you for saving us \$4,000: I don’t know how you did it. Happy Holidays!

Zagar: This district library sounds intriguing; it really does.

Stocker : Thank you all for working with me on this process of forming a distrct library; I’m elated to see it coming together! Thank you also to the City, City Council and the School District and the School Board, the City Manager, the City Attorney, the Superintendent and everyone that was instrumental in

making this happen. I'm feeling way more optimistic about the future! I wish you all a Merry Christmas and Happy New Year.

Winter : Thank you, Corrine, for the tremendous work you did with the district library. I wish you all a Merry Christmas and Happy New Year.

**ADJOURNMENT:**

Zeiss motioned adjournment at 6:56; Winter supported the motion and it carried, 4-0.