

HAZEL PARK MEMORIAL LIBRARY
123 EAST NINE MILE ROAD
HAZEL PARK, MICHIGAN 48030

LIBRARY BOARD MEETING
MONDAY, FEBRUARY 25, 2013, 6:30 P.M.
CITY COUNCIL CHAMBERS

CALL TO ORDER:

The Regular Meeting of the Hazel Park Memorial (HPML) Board of Directors was called to order at 6:32 P.M. by Sandra Pond. All members of the Board were in attendance.

BOARD OF DIRECTORS PRESENT:

Sandra Pond, President
Bob Peterson, Vice President
Linda Zeiss, Secretary
Ed Bullock
Michael Pyciak
Irene Zagar
Corrine Stocker, Interim Library Director

IN THE AUDIENCE: Jan Drumm, Linda Sims, Jeffrey Olivier, Ruth McIlvrde.

CONVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON AGENDA ITEMS: N/A

ADDITIONS TO AND APPROVAL OF THE AGENDA:

Zagar made a motion to approve the agenda. Zeiss supported the motion. The motion was approved, 6-0.

APPROVAL OF MINUTES:

Zeiss motioned to approve the minutes of the January 28, 2013 meeting. Peterson supported the motion. The motion was approved, 6-0.

DIRECTOR'S REPORT:

NOTE: A COMPLETE NARRATIVE OF THE DIRECTOR'S REPORT IS ATTACHED.

The Director placed the following monthly documents in each Board member's packet:

THE MONTHLY BUDGET REPORT, FOR JANUARY, 2013
CIRCULATION REPORT FOR JANUARY, 2013
FEBRUARY INVOICES
JANUARY 2013 PROGRAM STATISTICS
REVENUE AND EXPENDITURE REPORT FOR 12/30/2012

Peterson motioned to "receive and file" the Director's Report. Bullock supported the motion. The motion carried, 6-0.

NEW BUSINESS:

1. Financial Report for FY 2011-2012 was reviewed by Lacy Christiansen from Plante Moran. She has also worked as the contracted Finance Director for the City and the Library for the past nine (9) months. She participated in the Library's audit and in drafting the financial report. She covered the highlights of the financial report and answered questions about it. She reported that the library received an unqualified opinion, which is the highest opinion an organization can receive, from Alan Young, who is the Library's auditor, saying that the financial statements are complete and clean and that they agree with the Library's numbers. Zagar made a motion to "receive and file" the Financial Statement. Bullock supported the motion. The motion carried, 6-0.
2. Communication from Hazel Park City Attorney Jan Drumm. Ms. Drumm presented each Board Director with the condensed draft of *Roberts Rules of Order* that she created for City Council. She pointed out the problems and complications of using any book version of *Robert's Rules of Order* in its entirety. She passed out the version that she drafted for City Council to demonstrate how they can be condensed and customized and urged the Board to adopt their own condensed draft and offered her assistance. She then presented the research that she had done after the January 25, 2013 meeting to determine the outcome of the vote that was taken then concerning appointing Ms. Stocker the permanent Library Director. She also provided the Library Board Attorney's opinion on the matter. They both came to the same conclusion: that Corrine Stocker is the new Library Director, based upon that vote. She also suggested that the Library Board revises its Bylaws. She recommended that each Board member comes up with a simplified version of *Robert's Rules* and then have a Work Study Session to come up with something that will be simpler for the Library Board to follow. Bullock made a motion to "receive and file" Jan Drumm's communications. The motion was supported by Zagar. The motion carried, 6-0.
3. Corrine Stocker's Salary. Bullock made a motion to have a contract to pay Ms. Stocker the same salary as the former Director and then review her salary and performance in six (6) months time. Zagar supported the motion. Peterson stated that he would be voting against it because it was "jumping the gun." He said that nobody had discussed the numbers. He stated that it has been pointed out by several people that the Board has a fiduciary responsibility to the people. He added that he was not going to vote blindly and that he wants numbers in front of him. Stocker stated that the former Director made an annual salary of \$43,000 and pointed out that it was also costing the Library an additional \$1,000 per month to insure Jessica's family than it cost to insure just her as a single person. She added that the average salary of a Class IV public library director in southeast Oakland County is \$65,000 and she expressed that \$45,000 would not be an unreasonable figure to request. Pyciak stated that he does not want to give Stocker an employment contract, as most library directors are not under contract but rather "at will" employees. He added that he would like

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to see what Stocker's current \$41,000 Intemim salary is based on, adding that none of the financial reports that the Board routinely receives show individual salaries. He stated that he wants to have numbers to work with. Bullock withdrew his motion. Pond suggested that the Board has a special meeting to resolve the matter, rather than waiting for the regular March meeting. She recommended having a special meeting with documentation of salaries as well as the overall budget. Zeiss pointed out that Stocker has been doing the Director job for just under four (4) months. Pond added that her personal recommendation would be to make Stocker's raise retroactive, but that it would be for the Board to decide. Bullock stated that he had no problems with supporting a retroactive raise either. Pyciak made a motion to postpone action on this matter until they receive the information and documentation that he was requesting at a special meeting. The motion was supported by Bullock. The motion passed, 6-0. Pond stated that she would let everyone know what dates were available for the special meeting.

OLD BUSINESS: None

COMMITTEE REPORTS: Zeiss stated that the Hazel Park Library Friends are getting ready for the March book sale. She also reported on the Friends' candy sale.

PLANNING: None

PUBLIC COMMENTS: None

BOARD MEMBERS' AND DIRECTOR'S COMMENTS:

Linda Zeiss:

Congratulations Ms. Stocker.

Irene Zagar:

Congratulations and this is a nice meeting room.

Michael Pyciak:

Congratulations. I think you will be a good choice for the community.

Bob Peterson:

I, too, would like to offer my congratulations.

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Ed Bullock:

I think you will do a nice job. All of the reports that I got about you when I checked around town were very positive. I didn't get one negative comment out of anyone.

Corrine Stocker:

I want to thank all of you and thank City Hall for letting us use these facilities. I wanted to thank the people who have been faithfully attending these meetings over the past four months; I really appreciate the support that I have received from the community and the library staff—everyone has been wonderful. Thank you also to Jan for helping us to move this forward and thank you to Mr. Bullock for breaking the stalemate.

Sandy Pond:

Congratulations and welcome. I feel that you will do an excellent job and I have all of the confidence in the world. And I just want to thank Jan for all of the support that she has provided and the direction that she's given us to help move in the right direction and I hope that we can all use this as a stepping stone and a platform for us to move on to bigger and better things and do what we're all here to do. I think that we're here for the library and the community and it's time to put our best foot forward.

ADJOURNMENT:

Zagar motioned adjournment at 7:00 P.M. Bullock supported the motion. The motion carried 6-0.