

**LIBRARY BOARD MEETING
MONDAY, JULY 28, 2014, 6:30 P.M.
CITY COUNCIL CHAMBERS**

CALL TO ORDER:

The Regular Meeting of the Hazel Park Memorial (HPML) Board of Directors was called to order at 6:31 P.M. by Linda Zeiss, Secretary

BOARD OF DIRECTORS PRESENT:

Linda Zeiss, Secretary
Sandra Pond
Ed Bullock
Irene Zagar
Corrine Stocker, Library Director

Tim Wright and Barbara Winter were both absent; both absences are excused.

IN THE AUDIENCE: NA

CONVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON AGENDA ITEMS: N/A

ADDITIONS TO AND APPROVAL OF THE AGENDA:

Zagar made a motion to approve the agenda. Pond supported the motion. The motion was approved 4-0.

APPROVAL OF MINUTES:

Zager made a motion to “receive and file” the minutes for the 6/23/2014 meeting; Pond supported the motion. The motion was approved, 4-0. The minutes for the 7/9/2014 Special Meeting could not be approved due to a lack of quorum.

DIRECTOR’S REPORT:

NOTE: A COMPLETE NARRATIVE OF THE DIRECTOR’S REPORT IS ATTACHED.

The Director placed the following monthly documents in each Board member’s packet:

- CIRCULATION REPORT—JUNE, 2014
- JUNE, 2014 PROGRAM STATISTICS

- **JULY, 2014 INVOICES**

Pond motioned to "receive and file" the Directors Report. Bullock supported the motion. The motion carried, 4-0.

NEW BUSINESS:

- **Meeting Room Application**

The Board reviewed an application by the Hazel Park Education Association to use the Monroe Room for the screening and recommendation of School Board candidates. Bullock made a motion to approve the application; the motion was supported by Pond. The motion carried, 4-0.

- **Extension of Due Date on August Board Meeting Packets**

Stocker requested that the board packets for the August meeting be due on the night of the meeting, instead of the Wednesday before the meeting, due to her vacation. Pond made a motion to approve the extension; the motion was supported by Bullock. The motion carried, 4-0.

OLD BUSINESS:

- **Bylaws**

This discussion was tabled due to the absence of both the President and the Vice President.

COMMITTEE REPORTS: None

PLANNING: None

PUBLIC COMMENTS: N/A

BOARD MEMBER AND DIRECTYOR COMMENTS:

Bullock questioned the retirement pay-out for Linda Sims that was voted on and passed at the Special Meeting on 7/9/2014. He felt that she should receive 100% of her sick time, rather than the 75% that is expressed in the Hazel Park Memorial Library Employee Handbook. Stocker told him that he would have City Attorney Jan Drumm look into and provide a legal opinion on the matter.

ADJOURNMENT:

Bullock motioned adjournment at 6:53 P.M. Pond supported the motion. The motion carried 4-0.