

**LIBRARY BOARD MEETING  
MONDAY, JANUARY 26<sup>th</sup>, 2015, 6:30 P.M.  
CITY COUNCIL CHAMBERS**

**CALL TO ORDER:**

The Regular Meeting of the Hazel Park Memorial (HPDL) Board of Directors was called to order at 6:30 P.M. by Sandra Pond, President.

**BOARD OF DIRECTORS PRESENT:**

Sandra Pond, President  
Linda Zeiss, Secretary  
Ed Bullock  
Barbara Winter  
Irene Zagar  
Corrine Stocker, Library Director

Tim Wright has an excused absence.

**IN THE AUDIENCE:** Bobby McDermott

**CONVOCATION:**

**PLEDGE OF ALLEGIANCE:**

**PUBLIC COMMENTS ON AGENDA ITEMS:** None

**ADDITIONS TO AND APPROVAL OF THE AGENDA:**

Ed Bullock made a motion to approve the agenda; Barbara Winters supported the motion. The motion was approved, 5-0.

**APPROVAL OF MINUTES:**

Linda Zeiss made a motion to “receive and file” the minutes for the 12/22/2014 meeting; Barbara Winter supported the motion. The motion was approved, 5-0.

**DIRECTOR’S REPORT:**

**NOTE:** A COMPLETE NARRATIVE OF THE DIRECTOR’S REPORT IS ATTACHED.

The Director placed the following monthly documents in each Board member’s packet:

- December, 2014 Circulation Report
- December, 2014 Program Statistics
- January, 2015 Invoices
- Library 2014-2015 Budget
- December, 2014 Expenditure Report

- Fiscal Year 2013 – 2014 Audit
- Resolution approving agreements attached to District Library agreement
- Resolution to approve existing policies.
- Resolution to approve newspaper.
- Resolution establishing regular meetings
- Resolution to approve bylaws

Ed Bullock motioned to “receive and file” the Directors Report; Linda Zeiss supported the motion. The motion carried, 5-0.

**NEW BUSINESS:**

- Fiscal Year 2013 – 2014 Audit. Hazel Park Finance Director Laci Christiansen provided an overview of the library’s last completed fiscal year. She pointed out that although the library had budgeted to spend the remaining \$50,000 of its uncommitted fund balance, the library director made deep cuts and did not spend the money, and even added an additional \$4,000 back to the fund balance. Ed Bullock made a motion to “receive and file”. Linda Zeiss supported the motion. The motion carried, 5-0
- Election of Interim District Library Officers
  - President. Will remain the same.
  - Vice President. Will remain the same.
  - Secretary. Will remain the same.
- Review & approve current HPML budget as HPDL budget. Motion made by Ed Bullock and supported by Barbara Winter. The motion carried, 5-0.
- Resolution approving agreements attached to District Library agreement. Motion made by Ed Bullock and supported by Linda Zeiss. The motion carried, 5-0.
- Resolution to approve existing policies. Motion made by Linda Zeiss and supported by Barbara Winter. The motion carried, 5-0.
- Resolution to approve newspaper. Motion made by Linda Zeiss and supported by Irene Zagar. The motion carried, 5-0.
- Resolution establishing regular meetings. Motion made by Linda Zeiss and supported by Irene Zagar. The motion carried, 5-0.
- Resolution to approve bylaws. Motion made by Irene Zagar and supported by Linda Zeiss. The motion carried, 5-0.

**OLD BUSINESS:** None

**COMMITTEE REPORTS:** None

**PLANNING:** None:

**BOARD COMMENTS:** The audio file of the meeting did not capture the board member closing comments.

**ADJOURNMENT: 6:46 p.m.**

Linda Zeiss motioned adjournment at 6:46. Irene Zagar supported the motion. The motion carried 5-0.