

**HAZEL PARK DISTRICT LIBRARY BOARD MEETING
MONDAY, JUNE 27, 2016, 6:30 P.M.
CITY COUNCIL CHAMBERS**

CALL TO ORDER:

The Regular Meeting of the Hazel Park Memorial (HPDL) Board of Directors was called to order at 6:30 P.M. by Sandra Pond, Vice President.

BOARD OF DIRECTORS PRESENT:

Sandra Pond, Vice President
Linda Zeiss, Secretary
Ed Bullock
Irene Zagar
Corrine Stocker, Library Director

Tim Wright, Charles Hemple and Barbara Winter were absent from the meeting; all are excused absences.

IN THE AUDIENCE: None

CONVOCATION:

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS ON AGENDA ITEMS: None

ADDITIONS TO AND APPROVAL OF THE AGENDA:

Ed Bullock motioned to approve the agenda; Linda Zeiss supported the motion. The motion was approved, 4-0.

APPROVAL OF MINUTES:

Ed Bullock motioned to “receive and file” the minutes for the 5/23/2016 meeting, Linda Zeiss supported the motion. The motion was approved, 4-0.

DIRECTOR’S REPORT:

NOTE: A COMPLETE NARRATIVE OF THE DIRECTOR’S REPORT IS ATTACHED.

The Director placed the following monthly documents in each Board member’s packet:

- June, 2016 Director’s Report
- May, 2016 Circulation Reports
- May, 2016 Program Statistics
- June, 2016 Invoices
- YTD Revenue & Expenditure Report for period ending 4/30/2016
- Proposed final adjustments to the library’s FY 2015/2016 budget
- Proposal to replace ancient kid computers with new library-use-only kid tablets

Ed Bullock motioned to “receive and file” the Directors Report; Linda Zeiss supported the motion. The motion carried, 4-0.

NEW BUSINESS:

- **FISCAL YEAR 2015-2016 BUDGET ADJUSTMENTS**

Stocker presented proposed budget adjustments to the board, as recommended by Finance Director Alicia Christiansen. She indicated that Ms. Christiansen was very conservative in projecting revenues and liberal in projecting expenditures. Christiansen also thought that the library had saved so much money that we would likely be adding to our fund balance. Ed Bullock motioned to approve the proposed budget amendments; Linda Zeiss approved the motion. The motion carried, 4-0.

OLD BUSINESS:

- **LIBRARY DIRECTOR'S COMPENSATION**

Sandra Pond withdrew last month's motion to increase the library director's salary by \$3,000, because it misstated the amount of Stocker's current salary. Linda Zeiss motioned to raise the pay of the library director by \$3,000 per year; Irene Zagar supported the motion. The motion carried, 4-0.

OLD BUSINESS:

- **NONE**

WORK SESSIONS: None

COMMITTEE REPORTS: None

PLANNING: None

PUBLIC COMMENTS: None

BOARD COMMENTS:

Corrine Stocker: This was a fast and efficient meeting. Thank you for the increase; I'm really humbled and grateful. I'm just anxious for my staff to receive an increase too, because they work so hard and they are so deserving of an increase.

Ed Bullock: It was a very well organized meeting tonight. Things went well and I appreciate that we got the raise straightened out so that it was right for the library director; hopefully we can give a raise to all of the staff that will make a difference.

Irene Zagar: Ditto

Linda Zeiss: Ditto

Sandra Pond: It was a very smooth meeting—and I like it that way. I thank you for all that you do and I thank the staff for everything that they do—they are definitely appreciated and I look forward for the opportunity for us to be able to show them that. Everybody have a wonderful evening!

ADJOURNMENT:

Ed Bullock motioned for adjournment at 6:45; Irene Zagar supported the motion. The motion carried, 4-0.