

**HAZEL PARK DISTRICT LIBRARY BOARD MEETING
MONDAY, NOVEMBER 21, 2016, 6:30 P.M.
HAZEL PARK DISTRICT LIBRARY—MONROE ROOM**

CALL TO ORDER:

The Regular Meeting of the Hazel Park Memorial (HPDL) Board of Directors was called to order at 6:29 P.M. by Tim Wright, President.

BOARD OF DIRECTORS PRESENT:

Tim Wright, President
Sandra Pond, Vice President
Linda Zeiss, Secretary
Julie Barton
Ed Bullock
Peter Pappas
Rich Robbins
Barbara Winter
Corrine Stocker, Library Director

IN THE AUDIENCE:

CONVOCATION:

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS ON AGENDA ITEMS: None

ADDITIONS TO AND APPROVAL OF THE AGENDA:

Ed Bullock motioned to approve the agenda; Barbara Winter supported the motion. The motion was approved, 6-0.

APPROVAL OF MINUTES:

Barbara Winter motioned to “receive and file” the minutes for the 10/24/2016 meeting, Ed Bullock supported the motion. The motion was approved, 6-0.

DIRECTOR’S REPORT:

NOTE: A COMPLETE NARRATIVE OF THE DIRECTOR’S REPORT IS ATTACHED.

The Director placed the following monthly documents in each Board member’s packet:

- November 2016 Director’s Report
- October 2016 Circulation Reports
- October 2016 Program Statistics
- November 2016 Invoices
- Minutes from the 10/24/16 Library Board Meeting
- Quarterly maintenance proposals from three companies:
 - Macomb Mechanical, Mechanical System Services Corp. and Goyette Mechanical.

Sandra Pond motioned to “receive and file” the Directors Report; Linda Zeiss supported the motion. The motion carried, 6-0.

NEW BUSINESS:

- **OFFICER ELECTIONS – PRESIDENT**
Ed Bullock nominated Sandra Pond; Linda Zeiss supported the motion. The motion carried, 6-0.
- **OFFICER ELECTIONS – VICE PRESIDENT**
Ed Bullock nominated Julie Barton; Linda Zeiss supported the motion. The motion carried, 6-0.
- **OFFICER ELECTIONS – SECRETARY**
Rich Robbins nominated Peter Pappas; Ed Bullock supported the motion. The motion carried, 6-0.
- **MEETING ROOM REQUEST**
Rich Robbins motioned to approve the request to use the meeting room; Barbara Winter Supported the motion. The motion carried, 6-0.
- **NEW COMPUTER / INTERNET USE POLICY**
Rich Robbins motioned to accept the new policy; Ed Bullock supported the motion. The motion carried, 6-0.

OLD BUSINESS:

- **HVAC MAINTENANCE PROGRAM PROPOSALS**
Stocker presented pricing and information for a maintenance contract on the library's HVAC system. She gave the Board quarterly maintenance proposals from three companies: Macomb Mechanical, Mechanical System Services Corp. and Goyette Mechanical. Corrine Stocker recommended Goyette Mechanical. Ed Bullock motioned to accept Goyette's proposal; Barbara Winter supported the motion. The motion carried, 6-0.
- **POWER WASHING THE LIBRARY'S BRICK EXTERIOR**
Stocker and Wright reported on the status of the power washing project. They stated that the entire building had been through the power washing process and the results were satisfactory.

WORK SESSIONS: None

COMMITTEE REPORTS:

- A fund raising committee consisting of Rich Robbins, Ed Bullock, and Peter Pappas was formed.

PLANNING: None

PUBLIC COMMENTS: None

BOARD COMMENTS:

Not available; there is no audio file of this meeting.

ADJOURNMENT:

Barbara Winter motioned for adjournment at 7:08; Linda Zeiss supported the motion. The motion

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