

**HAZEL PARK DISTRICT LIBRARY BOARD MEETING
MONDAY, OCTOBER 24, 2016, 6:30 P.M.
HAZEL PARK DISTRICT LIBRARY—MONROE ROOM**

CALL TO ORDER:

The Regular Meeting of the Hazel Park Memorial (HPDL) Board of Directors was called to order at 6:35 P.M. by Tim Wright, President.

BOARD OF DIRECTORS PRESENT:

Tim Wright, President
Linda Zeiss, Secretary
Ed Bullock
Charles Hemple
Barbara Winter
Irene Zagar
Corrine Stocker, Library Director

Sandra Pond had an excused absence from the meeting.

IN THE AUDIENCE: None

CONVOCATION:

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS ON AGENDA ITEMS: None

ADDITIONS TO AND APPROVAL OF THE AGENDA:

Ed Bullock motioned to approve the agenda; Chuck Hemple supported the motion. The motion was approved, 6-0.

APPROVAL OF MINUTES:

Irene Zabar motioned to “receive and file” the minutes for the 9/26/2016 meeting, Ed Bullock supported the motion. The motion was approved, 6-0.

DIRECTOR’S REPORT:

NOTE: A COMPLETE NARRATIVE OF THE DIRECTOR’S REPORT IS ATTACHED.

The Director placed the following monthly documents in each Board member’s packet:

- October, 2016 Director’s Report
- September, 2016 Circulation Reports
- September, 2016 Program Statistics
- October, 2016 Invoices
- Minutes from the 9/26/16 Library Board Meeting

Linda Zeiss to “receive and file” the Directors Report; Charles Hemple supported the motion. The motion carried, 6-0.

NEW BUSINESS:

- **HVAC MAINTENANCE PROGRAM PROPOSALS**

Stocker presented pricing and information for a maintenance contract on the library's HVAC system. She gave the Board quarterly maintenance proposals from three companies: Macomb Mechanical, Mechanical System Services Corp. and Goyette Mechanical. The board requested that Stocker get more information from two of the companies. Ed Bullock motioned to table this item until the next Board meeting; Tim Wright supported the motion. The motion carried, 6-0.

- **CHANGING THE PRICE OF COLOR PRINTING**

Stocker proposed changing the price of color printing from \$0.50 to \$1.00 per page, which she stated is the going rate of most public libraries. Ed Bullock motioned to change the cost of color printing as follows: Students: \$0.50 per page, residents: \$0.75 per page, and non-residents: \$1.00 per page, with a maximum of five (5) color prints per person each day. Chuck Hemple supported the motion. The motion carried, 6-0.

OLD BUSINESS:

- **POWER WASHING THE LIBRARY'S BRICK EXTERIOR**

Stocker and Wright reported on the status of the power washing project. They stated that the entire building had been through the power washing process, but that the results were not yet satisfactory. Wright indicated that the contractor was willing to continue to work with us to get better results.

WORK SESSIONS: None

COMMITTEE REPORTS: None

PLANNING: None

PUBLIC COMMENTS: None

BOARD COMMENTS:

Not available; there is no audio file of this meeting.

ADJOURNMENT:

Chuck Hemple motioned for adjournment at 7:14; Ed Bullock supported the motion. The motion carried, 6-0.