

**HAZEL PARK DISTRICT LIBRARY BOARD MEETING
MONDAY, OCTOBER 26, 2015, 6:30 P.M.
CITY COUNCIL CHAMBERS**

CALL TO ORDER:

The Regular Meeting of the Hazel Park Memorial (HPDL) Board of Directors was called to order at 6:30 P.M. by Sandra Pond, President.

BOARD OF DIRECTORS PRESENT:

Sandra Pond, President
Tim Wright, Vice President
Linda Zeiss, Secretary
Ed Bullock
Charles Hemple
Barbara Winter
Irene Zagar
Corrine Stocker, Library Director

IN THE AUDIENCE: None

CONVOCATION:

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS ON AGENDA ITEMS: NA

ADDITIONS TO AND APPROVAL OF THE AGENDA:

Charles Hempte made a motion to approve the agenda; Ed Bullock supported the motion. The motion was approved, 7-0.

APPROVAL OF MINUTES:

Irene Zagar made a motion to "receive and file" the minutes for the 9/28/2015 meeting; Charles Hempte supported the motion. The motion was approved, 7-0.

DIRECTOR'S REPORT:

NOTE: A COMPLETE NARRATIVE OF THE DIRECTOR'S REPORT IS ATTACHED.

The Director placed the following monthly documents in each Board member's packet:

- September, 2015 Circulation Reports
- September, 2015 Program Statistics
- October, 2015 Invoices
- Financial statements for August, 2015 and September, 2015
- Carpet cleaning estimates from Modernistic, McCoy and Hagopian
- Roof repair estimates from Advanced Roofing, Schena Roofing and Seal Tight Roofing

Linda Zeiss motioned to “receive and file” the Directors Report; Irene Zagar supported the motion. The motion carried, 7-0.

NEW BUSINESS:

- **FUNDRAISING IDEA FROM ED BULLOCK AND IRENE ZAGAR**

Ed Bullock and Irene Zagar discussed their idea of creating a library calendar with photographs of the library’s painted windows to sell as a fundraiser. Corrine Stocker said that she would address copyright concerns about the images with some attorneys. Tim Wright stated that he has a family member in the printing business whom he would ask about pricing.

- **PROPOSED CLEANING OF LIBRARY CARPETING**

Stocker presented the Board with cleaning estimates from Hagopian Commercial Cleaning, McCoy Maintenance and Modernistic Cleaning & Restoration. Charles Hemple made a motion to hire Hagopian for the job, since they had the lowest price and also included scotch-guarding; Ed Bullock supported the motion. The motion carried, 7-0.

- **LIBRARY ROOF REPAIRS**

Stocker presented the Board with repair estimates from Advanced Roofing, Seal Tight Roofing and Schena Roofing & Sheet Metal. She recommended Schena Roofing, since the library used them in the past and was pleased with their work and service. Charles Hemple indicated that he works for Schena, so would have to abstain from voting. The Board wanted to see additional quotes, so they agreed to schedule a special meeting to be held at the library on Monday, November 9, 2015 at 7:00 p.m.

OLD BUSINESS:

- NONE

COMMITTEE REPORTS: None

PLANNING: None

PUBLIC COMMENTS: None

BOARD COMMENTS:

The audio for this meeting was not recorded, due to faulty equipment; hence, no board comments are available.

ADJOURNMENT:

Charles Hemple motioned for adjournment at 7:01. Linda Zeiss supported the motion. The motion carried, 7-0.