

HAZEL PARK DISTRICT LIBRARY
123 EAST NINE MILE ROAD
HAZEL PARK, MICHIGAN 48030

APRIL 2025 LIBRARY BOARD MEETING
MONDAY, APRIL 28, 7:00 P.M.
HAZEL PARK DISTRICT LIBRARY
(248) 546-4095

CALL TO ORDER

ROLL CALL

CONVOCATION: PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON AGENDA ITEMS

ADDITIONS TO AND APPROVAL OF AGENDA

APPROVAL OF MINUTES: 3/24/2025 Meeting

DIRECTOR'S REPORT:

- CIRCULATION REPORT—MARCH, 2025
- PROGRAM STATISTICS—MARCH, 2025
- INVOICES—APRIL, 2025

NEW BUSINESS:

- Annual review and raise for Library Director

OLD BUSINESS:

- FY 2025/2026 Budget
- Elevator replacement plan
- Library Logo

PUBLIC COMMENTS

BOARD MEMBER AND DIRECTOR COMMENTS

ADJOURNMENT

HAZEL PARK DISTRICT LIBRARY
123 EAST NINE MILE ROAD
HAZEL PARK, MICHIGAN 48030

MARCH 2025 LIBRARY BOARD MEETING
MONDAY, MARCH 24, 7:00 P.M.
HAZEL PARK DISTRICT LIBRARY
(248) 546-4095

CALL TO ORDER	7:00 pm
ROLL CALL	
Richard Robbins- President-	Present
April Beaton-Vice President-	Present
Lisa Chrouch-Johnson-Secretary-	Absent (excused)
Erica Bednarski – Member at Large -	Present
Jacob Makowski-Member at Large -	Present
Lori McPhee – Member at Large -	Present
Jeffrey Olivier-Member at Large -	Absent
Corrine Stocker – Library Director -	Present

CONVOCAATION: PLEDGE OF ALLEGIANCE
PUBLIC COMMENTS ON AGENDA ITEMS

None

ADDITIONS TO AND APPROVAL OF AGENDA

The discussion of the creation of an ADA compliant website must be tabled as the presenter did not attend.

APPROVAL OF MINUTES: 12/23/2024 Meeting

Moved	AB
Second	JM
Vote	Unanimous

DIRECTOR'S REPORT:

- CIRCULATION REPORT—FEBRUARY, 2025
- PROGRAM STATISTICS—12/2024, 1/2025, 2/2025
- INVOICES—1/2025, 2/2025, 3/2025

Moved	AB
Second	JM
Vote	Unanimous

NEW BUSINESS:

- Review of FY 2023/2024 independent audit statement (Alicia Christiansen)
- Presentation on ADA compliant website by Streamline

TABLED

- FY 2025/2026 Budget
- Patron complaint on a outside group's use of our Monroe Room for book club discussing a controversial but NYT's best-selling book
- Executive order dismantling the Institute of Museum and Library Services ("IMLS").
- Earned Sick Time Act ("ESTA").

OLD BUSINESS:

- Elevator replacement plan
- Library Logo

TABLED

Removed from Agenda

- Proposal to install permanent decorative lighting around building exterior

PUBLIC COMMENTS

It was suggested, by an attending member of the public, that it would be worthwhile to ask the City of Hazel Park for assistance on paying for a lighting system. Director Stocker pointed out that the lights would be considered the responsibility of the Library. However, since the Library leases its property from the City, the Hazel Park Board would need to approve any installations.

BOARD MEMBER AND DIRECTOR COMMENTS

JM – Remarkd that it was nice to see the other Board members after two months' absence. He also welcomed the Board's newest members EB & LM.

AB – Echoed JM

RR – No comment

CS – Welcomed the EB & LM as well, and will forward information on receiving training.

EB – Thanks

LM – Thanks

ADJOURNMENT

7:47 pm

Moved
Seconded
Vote

AB
JM
Unanimous



Hazel Park District Library

April, 2025 Director's Report

Hazel Park Library Friends

The Friends hosted a very successful book swap at B. Nektar Meadary on April 12. Dozens of people attended, and we signed several people up for library cards. The next Friends' meeting will be held at the library on Friday, May 9 at 6:30 p.m. Everyone is welcome to join us and pizza will be served.

Donations

I'm pleased to announce that we recently received a sizable donation of items on our Amazon Wishlist, which will go a long ways towards feeding hungry teens after school. Christin Cole gifted the library teens with ramen noodles, goldfish crackers and disposable forks. Thank you to Christin for their generous gift!

Program Highlights

The library held our third annual Egg Hunt on April 8. The event ran very smoothly, with around 150 people in attendance. We received several donations of colorful plastic eggs, which helped to keep costs down.

Children's' librarian Amy Beem hosted a very interesting program with author A. Kidd on April 22. Ms. Kidd read her book, then taught kids writing tips, including a character sketch for how to create a dramatic character. The children then got to turn their character into a puppet.

The Library is hosting a Murder Mystery Potluck Dinner for adults on Thursday, May 1 at 6:30. Join us to put your detective skills to the test and discover who is killing the library guests. Registration is required.

Building Updates

The owner of 5 Point Elevators brought in a company that does all of the associated trades work for newly installed elevators on April 16. We should be receiving an estimate before our May meeting.

I contacted both Mike McFall and Senator Stephanie Chang's office again regarding the funding for the elevator project funding. I am still awaiting a reply from the Senator's office.

Zimbra

cstocker@hazel-park.lib.mi.us

[all-tln] Quick Library of Michigan Update on Federal Library Funding

From : Steven K. Bowers <sbowers@tln.org>

Thu, Apr 24, 2025 02:55 PM

Sender : all-tln-request@lists.tln.org**Subject :** [all-tln] Quick Library of Michigan Update on Federal Library Funding**To :** All-TLN <all-tln@lists.tln.org>**Reply To :** Steven K. Bowers <sbowers@tln.org>

All,

The library of Michigan held a meeting for library directors today to provide an update on Federal funding (IMLS) for libraries. A positive point was that MI has been officially notified that we can still anticipate a 50% award next year (approximately \$2.4 million), which will allow the Library of Michigan to continue MeLCat and several MeL databases. Although no details have been decided at this point in time, this is welcomed news.

IMLS is still not reauthorized past September 2025, most of the organization has been disbanded, and budgeting for 2026 is still not complete. Because permanent funding is not certain, participants in MLA Advocacy Day will still be asking Michigan legislators to consider permanent funding for the Michigan eLibrary at the state level.

Talking points that you may share with the public, other constituents, and legislators:

<https://www.milibraries.org/assets/docs/AdvocacyDay2025/Advocacy%20Day%202025%20Talking%20Points%20MeL.pdf>

We will share more information as it becomes available. If you have questions please feel free to contact me directly. I may or may not have answers!

Sincerely,

Steven K. Bowers
Executive Director
The Library Network
(248) 536-3100 x107
sbowers@tln.org
TLN.org
(he/him/his)

December 2024						
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
ILL REQ RE	420	366	560	327	314	349
ILL REQ SN	690	765	607	719	545	533
VOLUNTEER HRS	43	56	89	75	86	71
PATRONS CUR YR	3220	3257	3340	3406	3398	3417
PATRONS LAST YR	2935	2978	3015	3037	3055	3053
PROG ATTN 0-5	166	74	75	147	72	70
PROG ATTN 6-11	194	56	94	88	74	61
PROG ATTN 12 UP	120	120	36	155	144	141
PROG ATTN ADULTS	342	192	4	298	230	225
PROG ATTN TOTAL	822	442	209	688	520	497
ADULT PROGRAMS	6	4	8	4	7	7
TEEN/TWEEN PROGRAMS	2	4	4	6	7	6
JUVENILE PROGRAMS	9	8	9	6	9	7
GENERAL PROGRAMS	11	5	5	3	2	4
TOTAL PROGRAMS	28	21	26	19	25	24
ITEMS LKN CUR YR	77,651	77,585	77,662	77,822	77,889	77,936
ITEMS LKN LAST YR	77,344	77,508	77,758	77,754	77,893	77,687
CIRCULATION CUR YR	3,202	2,998	3,259	3152	2,576	2,968
CIRCULATION LST YR	4059	3,400	3,126	2982	2,689	2,343
CIRCULATION CHANGE	-22%	-12%	1%	6%	-4%	27%
OVERDRIVE CIRCULATION	747	716	667	657	622	648
HOOPLA CIRCULATION	298	273	258	246	281	291
MATERIALS CIRC TOTAL	4247	3987	4184	4055	3749	3907
FINES	\$15.50	\$11.00	\$5.00	\$77.17	\$61.00	\$18.10
PENAL FINES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
STATE AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISC INCOME	\$876.05	\$1,022.58	\$665.81	\$8,999.67	\$639.35	\$4,880.82
TOTAL INCOME	\$891.55	\$1,033.58	\$670.81	\$9,076.84	\$700.35	\$4,898.92
....						
	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun
ILL REQ REQ RECD	468	364	459			
ILL REQ SENT OUT	612	614	734			
VOLUNTEER HOURS	56	87	66			
PATRONS CUR YR	3443	3478	3534			
PATRONS LAST YR	3099	3151	3177	3207	3214	3224
PROG ATTN 0-5	66	87	187			
PROG ATTN 6-11	65	70	48			
PROG ATTN 12 UP	187	159	194			
PROG ATTN ADULTS	152	151	247			
PROG ATTN TOTAL	470	467	676	0	0	0
ADULT PROGRAMS	6	5	10			
JUVENILE PROGRAMS	11	5	11			
TEEN PROGRAMS	7	6	8			
GENERAL PROGRAMS	2	1	2			
TOTAL PROGRAMS	26	17	31	0	0	0
ITEMS LKN CUR YEAR	78,081	78,216	78,319			
ITEMS LKN LST YEAR	77,904	78,066	77,843	77,731	77,862	77,457

[illegible]

March 2025 Program Statistics

Program Name	Date	Type	Age 0-5	Age 6-11	Age 12-17	Adult	Total
Lego Club	3/4/2025	Juvenile		5	1	1	7
Baby Storytime	3/5/2025	Juvenile	1			1	2
Webster Preschool	3/5/2025	Juvenile	53			9	62
Stitch & Knit	3/6/2025	Adult				12	12
Senior Outreach HP Manor	3/6/2025	Adult				1	1
Junior High Literacy Night	3/6/2025	Twens/Teens		10	23	25	58
Tiny Tales	3/7/2025	Juvenile	13			2	15
Fun Friday	3/7/2025	Twens/Teens			18	1	19
FFN: Dogs & Crafts	3/11/2025	General	5	14	2	17	38
Middle School Library Club	3/11/2025	Twens/Teens			31	1	32
Baby Storytime	3/12/2025	Juvenile	1			2	3
Green Garden Outreach	3/12/2025	Juvenile	31			9	40
Senior Trivia @ Baldwin	3/12/2025	Adult				6	6
Ham Radio Club	3/12/2025	Adult				40	40
Tiny Tales	3/14/2025	Juvenile	10			11	21
Fun Friday	3/14/2025	Twens/Teens			12		12
Hazel Park Strummers	3/15/2025	Adult				6	6
Middle School Library Club	3/18/2025	Twens/Teens			26	1	27
Baby Storytime	3/19/2025	Juvenile	3			3	6
Webster Preschool	3/19/2025	Juvenile	45			9	54
Senior Book Club @ Baldwin	3/20/2025	Adult				3	3
Adult Anime	3/20/2025	Adult			2	16	18
Senior Outreach Baldwin	3/20/2025	Adult				3	3
Tiny Tales	3/21/2025	Juvenile	8			9	17
Fun Friday	3/21/2025	Twens/Teens			28	1	29
Training Your Dragon	3/21/2025	Twens/Teens			28		28
FFN: Minecraft	3/25/2025	General	3	24	6	19	52
Between the Covers	3/26/2025	Adult				11	11
Adult Craft	3/27/2025	Adult				15	15
Tiny Tales	3/28/2025	Juvenile	14			13	27
Fun Friday	3/28/2025	Twens/Teens			18	1	19
Grand Totals			187	48	194	247	676

INVOICES APRIL 2025

978 Baker & Taylor (3/25)	\$902.17
978 Amazon (3/25)	\$567.45
728 Amazon (3/25)	\$279.28
728 Demco	\$149.71
756 Tony's Ace Hardware	\$14.24
804 C. Stocker	\$141.67
804 A. Kidd Writing Workshop & Puppet Making	\$150.00
804 Library CC	\$337.38
804 Amazon (3/25)	\$161.94
818 Hoopla (3/25)	\$1,043.07
818 TLN Quarterly Telecom Shared Fiber 3/31/25-4/30/25	\$1,247.05
818 TLN Niche Academy Empathy Training	\$199.00
818 SenSource (Annual subscription people counter)	\$417.00
827 MI Dept. of Licensing and Regulatory Affairs	\$75.00
838 Michigan Office Solutions	\$118.48
853 AT&T	\$141.02
921 DTE (3/7/25-4/4/25)	\$1,087.43
923 Consumers Energy (2/20/25-3/20/25)	\$839.50
927 Hazel Park Water Dept (1/2/25-2/3/25)	\$100.42
957 Library CC	\$69.00
Total	\$8,040.81

BUDGET REPORT FOR CITY OF HAZEL PARK
Fund: 271 LIBRARY FUND

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000						
271-000-402.000	CURRENT PROPERTY TAX	590,232	590,232	558,588	584,117	643,142
271-000-407.000	DELINQUENT REAL PROPERTY TAX	(100)	(102)	0	0	0
271-000-417.000	DELINQUENT REAL PROPERTY TAX	873	1,308	500	8	500
271-000-425.000	PAYMENT IN LIEU OF TAXES	3,118	3,118	2,800	0	3,100
271-000-566.000	GRANTS - LIBRARY	0	50,000	0	0	0
271-000-567.000	STATE AID - LIBRARY	19,506	19,550	22,000	8,002	20,000
271-000-569.000	OTHER STATE GRANTS	0	134,613	0	0	0
271-000-573.000	LOCAL COMMUNITY STABILIZATION SHAI	18,478	18,478	18,500	28,546	29,000
271-000-581.000	LIBRARY PENAL FINES	30,000	21,203	25,000	20,502	25,000
271-000-627.000	DUPLICATING & PHOTO SERVICE	4,178	4,747	4,000	4,002	4,000
271-000-633.000	NSF CHECK CHARGES	100	100	0	50	0
271-000-656.000	LIBRARY BOOK FINES	500	537	500	588	500
271-000-665.000	INTEREST ON INVESTMENTS	14,851	15,400	5,000	8,755	10,000
271-000-673.020	SALE OF BOOKS	50	19	0	262	0
271-000-675.000	CONTRIBUTION FROM PRIVATE SOUR	11,495	11,723	22,000	10,117	11,000
271-000-690.000	SUNDRY	2,000	2,936	2,000	4,819	3,000
Totals for dept 000 -		695,281	873,862	660,888	669,768	749,242
TOTAL ESTIMATED REVENUES						
		695,281	873,862	660,888	669,768	749,242
APPROPRIATIONS						
Dept 790						
271-790-706.000	WAGES - PERMANENT	189,110	187,342	197,936	147,317	192,196
271-790-707.000	WAGES - TEMPORARY	106,077	103,050	95,000	73,259	81,305
271-790-712.000	EMPLOYER'S SOCIAL SECURITY	23,200	22,257	18,363	17,601	20,923
271-790-713.000	RETIREMENT FUND CONTRIBUTION	47,485	180,802	60,807	36,950	38,660
271-790-716.000	HOSPITALIZATION INSURANCE	28,945	28,483	26,052	20,821	34,888
271-790-716.200	PRESCRIPTIONS	10,513	10,288	5,100	7,235	5,819
271-790-716.300	HOSP- EMPLOYER	6,240	6,240	6,240	5,040	8,320
271-790-717.000	OPTICAL INSURANCE	562	561	564	514	562
271-790-718.000	EMPLOYEES LIFE INSURANCE	528	492	396	480	528
271-790-719.000	SHORT TERM DISABILITY	750	556	492	334	653
271-790-720.000	WORKER'S COMPENSATION INSURANC	1,000	30	1,000	752	1,000
271-790-723.000	DENTAL INSURANCE	3,419	3,464	3,600	2,701	3,712
271-790-728.000	OFFICE SUPPLIES	12,132	14,014	8,000	13,553	0
271-790-730.000	POSTAGE	200	0	200	0	0
271-790-756.000	MISC OPERATING SUPPLIES	8,000	7,121	7,500	2,796	0
271-790-804.000	COMPLIANCE PLANNING COSTS	19,364	17,368	12,000	4,788	0
271-790-808.000	INDEPENDENT AUDIT	6,000	6,000	6,000	6,000	0
271-790-818.000	CONTRACTUAL SERVICES	68,000	64,233	80,000	53,945	0
271-790-827.000	LEGAL EXPENSES	500	358	500	75	0
271-790-853.000	TELEPHONE	5,588	6,331	3,500	1,602	0
271-790-864.000	CONF, WORKSHOPS & TRAINING	1,250	20	1,250	0	0
271-790-870.000	MILEAGE	250	0	250	0	0
271-790-914.000	LIABILITY INSURANCE	17,369	14,474	16,000	10,803	0
271-790-921.000	ELECTRIC	6,157	6,344	10,000	5,451	0
271-790-923.000	HEAT	6,498	5,711	5,000	5,666	0
271-790-927.000	WATER	618	730	2,000	606	0
271-790-931.000	BUILDING MAINTENANCE	40,000	6,032	41,638	1,232	0
271-790-957.000	PERIODICALS, MAGAZINES, ETC	800	980	800	538	0
271-790-958.000	MEMBERSHIPS & DUES	1,200	1,694	1,200	55	0
271-790-965.101	CONTRIBUTION TO GENERAL FUND	10,000	10,000	10,000	0	0
271-790-978.000	BOOKS	25,585	24,043	22,000	15,620	0
271-790-982.000	MACHINERY & EQUIPMENT	17,500	59,841	17,500	47,674	0
Totals for dept 790 -		664,840	788,859	660,888	483,408	388,566

BUDGET REPORT FOR CITY OF HAZEL PARK
Fund: 271 LIBRARY FUND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY	2024-25 AMENDED BUDGET	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET
APPROPRIATIONS						
TOTAL APPROPRIATIONS		664,840	788,859	660,888	483,408	388,566
NET OF REVENUES/APPROPRIATIONS - FUND 271		30,441	85,003	0	186,360	360,676