

HAZEL PARK DISTRICT LIBRARY
123 EAST NINE MILE ROAD
HAZEL PARK, MICHIGAN 48030

AUGUST 2025 LIBRARY BOARD MEETING
MONDAY, AUGUST 18, 7:00 P.M.
HAZEL PARK DISTRICT LIBRARY
(248) 546-4095

CALL TO ORDER

ROLL CALL

CONVOCATION: PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON AGENDA ITEMS

ADDITIONS TO AND APPROVAL OF AGENDA

APPROVAL OF MINUTES: 6/23/2025 Meeting (No July, 2025 meeting)

DIRECTOR'S REPORT:

- CIRCULATION REPORT—JUNE, 2025 AND JULY 2025
- PROGRAM STATISTICS—JUNE, 2025 AND JULY 2025
- INVOICES—JULY, 2025 AND AUGUST, 2025

NEW BUSINESS:

- Annual staff raises
- Annual director raise

OLD BUSINESS:

- Elevator replacement plan
- Library Logo

PUBLIC COMMENTS

BOARD MEMBER AND DIRECTOR COMMENTS

ADJOURNMENT

HAZEL PARK DISTRICT LIBRARY
123 EAST NINE MILE ROAD
HAZEL PARK, MICHIGAN 48030

JUNE 2025 LIBRARY BOARD MEETING
MONDAY, JUNE 23, 7:00 P.M.
HAZEL PARK DISTRICT LIBRARY
(248) 546-4095

CALL TO ORDER	7:00 pm
ROLL CALL	
Richard Robbins- President-	Present
April Beaton-Vice President-	Present
Lisa Chrouch-Johnson-Secretary-	Present
Erica Bednarski – Member at Large -	Present
Jacob Makowski-Member at Large -	Present
Lori McPhee – Member at Large -	Present
Jeffrey Olivier-Member at Large -	Present
Corrine Stocker – Library Director -	Present

CONVOCAATION: PLEDGE OF ALLEGIANCE
PUBLIC COMMENTS ON AGENDA ITEMS

One member of the public in attendance. No comments

ADDITIONS TO AND APPROVAL OF AGENDA

MOVED	LCJ
SECONDED	AB
VOTE	Unanimous

APPROVAL OF MINUTES: 5/19/2025 Meeting

MOVED	LCJ
SECONDED	JM
VOTE	Unanimous

DIRECTOR’S REPORT:

- CIRCULATION REPORT—MAY, 2025
- PROGRAM STATISTICS—MAY, 2025
- INVOICES—JUNE, 2025

MOVED	LCJ
SECONDED	JM
VOTE	Unanimous

NEW BUSINESS:

- FY 2024/2025 Budget: Year-end budget adjustments

MOVED
SECONDED
VOTE

AB
LCJ
Unanimous

- Proposal to add four (4) cleaning hours to schedule every Friday am at a cost of \$3,600

MOVED
SECONDED
VOTE

LCJ
LM
Unanimous

OLD BUSINESS:

- Elevator replacement plan

TABLED

- Library Logo

TABLED

PUBLIC COMMENTS

Audrey London's Yoga program has been well received by the public.

BOARD MEMBER AND DIRECTOR COMMENTS

NONE

ADJOURNMENT

7:14 pm

June 2025						
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
ILL REQ RE	420	366	560	327	314	349
ILL REQ SN	690	765	607	719	545	533
VOLUNTEER HRS	43	56	89	75	86	71
PATRONS CUR YR	3220	3257	3340	3406	3398	3417
PATRONS LAST YR	2935	2978	3015	3037	3055	3053
PROG ATTN 0-5	166	74	75	147	72	70
PROG ATTN 6-11	194	56	94	88	74	61
PROG ATTN 12 UP	120	120	36	155	144	141
PROG ATTN ADULTS	342	192	4	298	230	225
PROG ATTN TOTAL	822	442	209	688	520	497
ADULT PROGRAMS	6	4	8	4	7	7
TEEN/TWEEN PROGRAMS	2	4	4	6	7	6
JUVENILE PROGRAMS	9	8	9	6	9	7
GENERAL PROGRAMS	11	5	5	3	2	4
TOTAL PROGRAMS	28	21	26	19	25	24
ITEMS LKN CUR YR	77,651	77,585	77,662	77,822	77,889	77,936
ITEMS LKN LAST YR	77,344	77,508	77,758	77,754	77,893	77,687
CIRCULATION CUR YR	3,202	2,998	3,259	3,152	2,576	2,968
CIRCULATION LST YR	4059	3,400	3,126	2982	2,689	2,343
CIRCULATION CHANGE	-22%	-12%	1%	6%	-4%	27%
OVERDRIVE CIRCULATION	747	716	667	657	622	648
HOOPLA CIRCULATION	298	273	258	246	281	291
MATERIALS CIRC TOTAL	4247	3987	4184	4055	3749	3907
FINES	\$15.50	\$11.00	\$5.00	\$77.17	\$61.00	\$18.10
PENAL FINES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
STATE AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISC INCOME	\$876.05	\$1,022.58	\$665.81	\$8,999.67	\$639.35	\$4,880.82
TOTAL INCOME	\$891.55	\$1,033.58	\$670.81	\$9,076.84	\$700.35	\$4,898.92
....						
	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun
ILL REQ REQ RECD	468	364	459	456	446	427
ILL REQ SENT OUT	612	614	734	604	504	515
VOLUNTEER HOURS	56	87	66	91	127	72
PATRONS CUR YR	3443	3478	3534	3576	3617	3658
PATRONS LAST YR	3099	3151	3177	3207	3214	3224
PROG ATTN 0-5	66	87	187	253	121	86
PROG ATTN 6-11	65	70	48	70	41	72
PROG ATTN 12 UP	187	159	194	127	180	152
PROG ATTN ADULTS	152	151	247	258	252	288
PROG ATTN TOTAL	470	467	676	708	594	598
ADULT PROGRAMS	6	5	10	8	7	14
JUVENILE PROGRAMS	11	5	11	12	10	11
TEEN PROGRAMS	7	6	8	5	6	7
GENERAL PROGRAMS	2	1	2	1	4	5
TOTAL PROGRAMS	26	17	31	26	27	37
ITEMS LKN CUR YEAR	78,081	78,216	78,319	78,202	78,067	78,177
ITEMS LKN LST YEAR	77,904	78,066	77,843	77,731	77,862	77,457

[illegible]

July 2025						
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
ILL REQ RE	476					
ILL REQ SN	618					
VOLUNTEER HRS	68					
PATRONS CUR YR	3660					
PATRONS LAST YR	3220	3257	3340	3406	3398	3417
PROG ATTN 0-5	117					
PROG ATTN 6-11	564					
PROG ATTN 12 UP	244					
PROG ATTN ADULTS	488					
PROG ATTN TOTAL	1413					
ADULT PROGRAMS	14					
TEEN/TWEEN PROGRAMS	11					
JUVENILE PROGRAMS	15					
GENERAL PROGRAMS	9					
TOTAL PROGRAMS	49	0	0	0	0	0
ITEMS LKN CUR YR	77,889					
ITEMS LNK LAST YR	3,202	2,998	3,259	3,152	2,576	2,968
CIRCULATION CUR YR						
CIRCULATION LST YR						
CIRCULATION CHANGE						
OVERDRIVE CIRCULATION	695					
HOOPLA CIRCULATION	477					
MATERIALS CIRC TOTAL						
FINES	\$8.14					
PENAL FINES	\$22,330.82					
STATE AID	\$0.00					
MISC INCOME	\$975.30					
TOTAL INCOME	\$23,314.26					
....						
	25-Jan	25-Feb	25-Mar	25-Apr	25-May	25-Jun
ILL REQ REQ RECD						
ILL REQ SENT OUT						
VOLUNTEER HOURS						
PATRONS CUR YR						
PATRONS LAST YR	3443	3478	3534	3576	3617	3658
PROG ATTN 0-5						
PROG ATTN 6-11						
PROG ATTN 12 UP						
PROG ATTN ADULTS						
PROG ATTN TOTAL						
ADULT PROGRAMS						
JUVENILE PROGRAMS						
TEEN PROGRAMS						
GENERAL PROGRAMS						
TOTAL PROGRAMS						
ITEMS LKN CUR YEAR						
ITEMS LKN LST YEAR	78,081	78,216	78,319	78,202	78,067	78,177

June 2025 Program Statistics

Program Name	Date	Type	Age 0-5	Age 6-11	Age 12-17	Adult	Total
Decluttering 101	6/2/2025	Adult			4	18	22
Lego/Pokemon Club	6/3/2025	Juvenile		3	5	3	11
Middle School Library Club	6/3/2025	Twens/Teens			25	1	26
Baby Storytime	6/4/2025	Juvenile	4			3	7
Stitch & Knit	6/5/2025	Adult				12	12
Senior Outreach HP Manor	6/5/2025	Adult				1	1
Yoga	6/5/2025	Adult				5	5
Tiny Tales	6/6/2025	Juvenile	10			9	19
Fun Friday	6/6/2025	Twens/Teens			30	1	31
Yoga	6/9/2025	Adult				11	11
Pokemon Go	6/9/2025	General		1		22	23
Family Fun Night	6/10/2025	General	6	8	2	12	28
Senior Trivia @ Baldwin	6/11/2025	Adult				5	5
Baby Storytime	6/11/2025	Juvenile	5			4	9
Adult Arcade Night	6/12/2025	Adult				12	12
Fun Friday	6/13/2025	Twens/Teens			12		12
Tiny Tales	6/13/2025	Juvenile	12			9	21
Adult Coloring	6/17/2025	Adult				6	6
SRP: Puppet Theatre	6/17/2025	Juvenile	6	35	4	15	60
Yoga	6/18/2025	Adult				11	11
Baby Storytime	6/18/2025	Juvenile	4			3	7
Tiny Tales	6/20/2025	Juvenile	10			9	19
Fun Friday	6/20/2025	Twens/Teens			11	1	12
Jr. High Summerschool visit	6/23/2025	Twens/Teens			42	7	49
Pokemon Go	6/23/2025	General		4		19	23
SRP: Recycled Art--AM	6/24/2025	Juvenile	3	9		9	21
Jr. High Summerschool visit	6/24/2025	Twens/Teens			4		4
SR: FHN: Recycled Art--PM	6/24/2025	General	6	9	1	11	27
Yoga	6/25/2025	Adult				11	11
Baby Storytime	6/25/2025	Juvenile	7			4	11
Between the Covers	6/25/2025	Adult				8	8
Senior Bookclub @ Baldwin	6/26/2025	Adult				5	5
Senior Outreach Baldwin	6/26/2025	Adult				6	6
SRP: Thursday Movie	6/26/2025	General		3		2	5

June 2025 Program Statistics

Adult Craft Club	6/26/2025	Adult					21	21
Tiny Tales	6/27/2025	Juvenile	13				11	24
Fun Friday	6/27/2025	Tweens/Teens				12	1	13
Grand Totals			86	72	152		288	598

July 2025 Program Statistics

Program Name	Date	Type	Age 0-5	Age 6-11	Age 12-17	Adult	Total
Jr. High Summerschool visit	7/1/2025	Tweens/Teens			6		6
Lego/Pokemon Club	7/1/2025	General		8	1	4	13
SRP: Book Bingo	7/1/2025	Juvenile		21		14	35
Friendship Bracelet Making	7/2/2025	Adult				20	20
Baby Storytime	7/2/2025	Juvenile	3			4	7
Senior Outreach HP Manor	7/3/2025	Adult				2	2
Yoga	7/3/2025	Adult				8	8
Jr. High Summerschool visit	7/3/2025	Tweens/Teens			6		6
Stitch & Knit	7/3/2025	Adult				10	10
SRP: Thursday Movie	7/3/2025	General		1		1	2
SRP FHN Steel Drums	7/8/2025	General	8	14	5	20	47
SRP: Tie Dye	7/8/2025	Juvenile		48		30	78
Senior Trivia @ Baldwin	7/9/2025	Adult				6	6
Pokemon Go	7/9/2025	General		1		22	23
Baby Storytime	7/9/2025	Juvenile	5			5	10
Latchkey & United Oaks	7/9/2025	Juvenile		182		33	215
Mocktail Making	7/10/2025	Adult			2	17	19
Fun Friday	7/11/2025	Tweens/Teens			15		15
Tiny Tales	7/11/2025	Juvenile	11			10	21
SRP: Thursday Movie	7/11/2025	General		4		3	7
Yoga	7/12/2025	Adult				8	8
Jr. High Summerschool visit	7/15/2025	Tweens/Teens			7		7
SRP: Canvas Painting	7/15/2025	Juvenile	7	19		23	49
Yoga	7/16/2025	Adult				8	8
Jr. High SR Outreach	7/16/2025	Tweens/Teens			31	4	35
Baby Storytime	7/16/2025	Juvenile	7			4	11
Jr. High Summerschool visit	7/16/2025	Tweens/Teens			40	6	46
Senior Bookclub @ Baldwin	7/17/2025	Adult				2	2
Senior Outreach Baldwin	7/17/2025	Adult				6	6
Teen Prom	7/18/2025	Tweens/Teens			35	4	39
SRP: Thursday Movie	7/18/2025	General		6		3	9
Tiny Tales	7/18/2025	Juvenile	12			11	23
Jr. High Outreach	7/22/2025	Tweens/Teens			5		5
SRP: 3D Art (AM)	7/22/2025	Juvenile	12	30		14	56

July 2025 Program Statistics

SRP FFN 3D Art PM	7/22/2025	General	2	11	2	7	22
Adult Canvas Painting	7/23/2025	Adult				24	24
Latchkey & United Oaks	7/23/2025	Juvenile		182		33	215
Baby Storytime	7/23/2025	Juvenile	7			4	11
Pokemon Go	7/23/2025	General		4		19	23
Yoga	7/24/2025	Adult				12	12
Marvel Artist Jerry DeCaire	7/25/2025	General			18	6	24
Tiny Tales	7/25/2025	Juvenile	14			12	26
Jr. High Outreach	7/29/2025	Tweens/Teens			6		6
SRP: Splatter painting	7/29/2025	Juvenile	20	33		26	79
Jr. High Outreach	7/30/2025	Tweens/Teens			25		25
Baby Storytime	7/30/2025	Juvenile	9			5	14
Jr. High Summerschool visit	7/30/2025	Tweens/Teens			40	6	46
Between the Covers	7/30/2025	Adult				9	9
Adult Craft Club	7/31/2025	Adult				23	23
Grand Totals			117	564	244	488	1413

INVOICES AUGUST 2025

978 Baker & Taylor (7/25)	\$99.72
978 Amazon	\$815.39
728 Amazon	\$345.25
756 Amazon	\$639.38
756 Library CC	\$628.80
756 Tony's Ace Hardware	\$85.48
804 Amazon	\$765.76
804 Library CC	\$351.49
818 TLN Shared Automation 7/25-9/25	\$7,779.09
818 TLN Shared Fiber 4/25-6/25	\$1,247.00
818 Hoopla (7/25)	\$1,154.32
818 Michigan Office Solutions	\$118.48
818 5 Points Elevator	\$687.00
818 5 Points Elevator	\$447.00
818 Royal Roofing Company, Inc.	\$1,200.00
818 T Mobile	\$146.40
818 Rose Pest Solutions	\$267.00
818 Kanopy	\$58.65
853 AT&T	\$142.97
921 DTE	\$975.26
923 Consumers Energy	\$154.61
927 Hazel Park Water Dept	\$97.96
931 Hagopian Cleaning Services	\$1,412.00
957 Library CC	\$50.99
Total	\$19,670.00

INVOICES JULY 2025

978 Baker & Taylor (6/25)	\$194.76
978 Amazon	\$458.19
728 Amazon	\$513.34
728 Library CC	\$29.99
756 Amazon	\$862.33
756 Tony's Ace Hardware	\$60.66
804 Amazon	\$554.50
804 Library CC	\$541.25
804 Dynamic West School Assemblies, Inc. Comic Art	\$595.00
804 Dynamic West School Assemblies, Inc. Carribean Conce	\$495.00
818 Hoopla (6/25)	\$1,022.00
818 Amazon	\$77.98
818 Goyette Mechanical	\$584.00
818 T Mobile	\$146.40
818 Rose Pest Solutions	\$88.00
818 Kanopy	\$143.65
853 AT&T	\$141.53
921 DTE	\$926.82
923 Consumers Energy	\$275.19
927 Hazel Park Water Dept	\$76.57
957 Library CC	\$519.04
Total	\$8,306.20