

Hazel Park Memorial District Library Board

Meeting Minutes

June 24, 2019

Opening

The regular meeting of the Hazel Park Memorial District Library Board was called to order at 6:30pm on June 24, 2019 in The Monroe Room at the Hazel Park Memorial District Library by Board President Sandra Pond.

Present

Lisa Andrewjeski	Richard Robbins
Caitlyn Yother	Sandra Pond
Linda Zeiss	Barbara Winter

Julie Barton was excused from the May meeting.

Approval of Agenda, Minutes, and Directors Report

The motion of approval of the agenda was created by Caitlyn Yother and supported by Richard Robbins. There were no public comments on the agenda.

The motion to receive and file the meeting minutes created by Caitlyn Yother and supported by Linda Zeiss.

The motion to receive and file Corrine Stocker's Library Director Report was created by Richard Robbins, supported by Caitlyn Yother, unanimously approved as distributed.

New Business

1) Amendments to 2018/2019 Library Budget

Motion made by Caitlyn Yother, support by Linda Zeiss.

2) Proposal to Purchase New Staff PCs

Jean, the tech department head requested new staff PCs to prepare for the upcoming windows update our current operating system does not support and will also make library software run more smoothly. Motion created by Linda Zeiss to approve, seconded by Barbara Winter.

3) Proposal to replace both public toilets with high pressure flushing toilets

Board decided to go with quote from Able Plumbing and go with ADA compliant higher styled toilets. Motion created by Barbara Winter, support from Richard Robbins.

4) Youth Assistance Diversion Program Volunteerism

Middle School Student requested to volunteer at the library as part of volunteer

community service in lieu of disciplinary action from the school. Motion was created by Barbara Winter and supported by Richard Robbins.

5) Dedication Plaque

Dedication Plaque informing public of memorial history of library name to be placed behind the circulation desk. Tabled until next meeting.

Old Business

1) Recognition of Ed Bullock

Tabled to July Meeting or until Ed is able to be presented with his recognition certificate.

2) Library Director's Annual Performance Review

Tabled, pending all individual member reviews.

3) Security Cameras

Tabled.

4) Roof

Tabled

5) Signage/Fascia

Tabled

Public Comments and Committee Reports

None

Adjournment

Meeting was adjourned at 7:23pm by Board President Sandra Pond after motion made by Richard Robbins and supported by Caitlyn Yother. The next general meeting will be at 6:30pm on July 22nd in the Monroe Room of the Hazel Park Library.

Minutes submitted by: Caitlyn Yother

Approved by: Unanimously by Library Board