

Hazel Park Memorial District Library Board

Meeting Minutes

January 27, 2020

Opening

The regular meeting of the Hazel Park Memorial District Library Board was called to order at 6:30pm on January 27, 2020 in The Monroe Room at the Hazel Park Memorial District Library by Board President Sandra Pond.

Present

Julie Barton	Richard Robbins
Caitlyn Yother	Sandra Pond
Linda Zeiss	Barbara Winter

Lisa Andrzejewski was not in attendance of the meeting and Sandra Pond had previously informed the board she would be late to, Vice President Julie Barton started and oversaw the meeting until Sandra arrived.

Approval of Agenda, Minutes, and Directors Report

The motion of approval of the agenda was created by Barbara Winter and supported by Richard Robbins after the board agreed to move Laci Christiansen presenting the fiscal year audit report to the beginning of the meeting ahead of the director's report. There were no public comments on the agenda.

The motion to receive and file the meeting minutes created by Caitlyn Yother and supported by Linda Zeiss.

The motion to receive and file Corrine Stocker's Library Director Report was created by Julie Barton, supported by Caitlyn Yother.

All items unanimously approved.

New Business

- 1) Fiscal Year 2018-2019 Audit Statement Presentation by Laci Christiansen
The Motion to receive and file the audit was created by Linda Zeiss and supported by Caitlyn Yother.
- 2) Proposal to replace Staff/Receiving Door
Board accepted the bid proposed by Michigan Commercial Door to replace door with stainless steel. Motion to approve created by Julie Barton; support by Barbara Winter.

3) Proposed Maker Space Fee and Use Policy

The board decided to add a prepay requirement for materials to avoid lost revenue, a sign-up sheet for patrons, the right to refuse outside materials, and that prices for materials and use may be subject to change. The Adult Department will provide the board with a complete usage policy to be reviewed. Motion to approved created by Richard Robbins and supported by Caitlyn Yother.

Old Business

No Old Business to address during this meeting.

Public Comments and Committee Reports

None

Adjournment

Meeting was adjourned at 8:08pm by Board President Sandra Pond after motion made by Julie Barton and supported by Richard Robbins. The next general meeting will be at 6:30pm on February 24, 2020 in the Monroe Room of the Hazel Park Library.

Minutes submitted by: Caitlyn Yother

Approved by: Unanimously by Library Board