

Hazel Park Memorial District Library Board

Meeting Minutes

January 25, 2021

Opening

The regular meeting of the Hazel Park Memorial District Library Board was called to order at 6:33pm on January 25, 2021 via Zoom Video Conference by Board President Rich Robbins.

Present

Ben Acha	Richard Robbins
Barbara Winter	Jordan Wright
Linda Zeiss	Adam Duberstein

Caitlyn Yother was not present at the January meeting due to pre-approved absence.

Approval of Agenda, Minutes, and Directors Report

The motion of approval of the agenda was created by Adam Duberstein and supported by Ben Acha. There were no public comments on the agenda.

The motion to receive and file the meeting minutes from December meeting was created by Barbara Winter and supported by Adam Duberstein.

The motion to receive and file Corrine Stocker's Library Director Report was created by Barbara Winter, supported by Adam Duberstein. Questions were raised about building damage as listed in the report, Corrine will provide 3 quotes for work to be done on the exterior west wall from separate companies to be voted on by the board when the work is to be completed in the spring season. The paneling damaged on the upper west mezzanine is already in the process of being replaced and will not be noticeably different when the shelving and books are put back into place. No collection items were damaged.

All items unanimously approved as distributed.

New Business

- 1) Presentation of FY 2019/2020 Audit Statement by Laci Christiansen
Item was tabled until February meeting.
- 2) Proposal to increase DVD/Blu-ray checkout limit

Visual media checkout limits will be increased from 5 items to a new limit of 10 items, this will include new releases. This will not affect the checkout time duration. Motion was created by Barbara Winter with support from Jordan Wright.

3) Positive Covid-19 Diagnosis paid time off policy update

Proposal to provide all of our employees that receive a positive diagnosis of Covid-19 up to 10 (10) days of paid time off before we require the employee to utilize their own sick and vacation time. This will only be granted if the library has on file the positive diagnosis from the employee's medical provider. Motion to approve created by Barbara Winter with support from Jordan Wright.

Old Business

1) None

Committee Reports

DIA Mural

Barbara Winter has made tentative meeting times with the project leader from the DIA for July. The program is still catching up with murals postponed in 2020 due to Covid-19 which will result in a delay of when our project application will be viewed or started.

Public Comments

None

Adjournment

Meeting was adjourned at 7:10pm by Board President Rich Robbins after a motion made by Rich Robbins and supported by Adam Duberstein. The next general meeting will be at 6:30pm on February 22, 2021 via Zoom Video Conference.

Minutes submitted by: Caitlyn Yother

Approved by: Unanimously by board

at 2/22/2021 meeting.