

Hazel Park Memorial District Library Board

Meeting Minutes

June 28, 2021

Draft Pending Approval at next meeting

Opening

The regular meeting of the Hazel Park Memorial District Library Board was called to order at 6:31pm on June 28, 2021 via Zoom Video Conference by Board President Rich Robbins.

Present

Ben Acha	Barbar Winter
Adam Duberstein	Caitlyn Yother
Rich Robbins	Jordan Wright
Linda Zeiss	

Approval of Agenda, Minutes, and Directors Report

The motion of approval of the agenda was created by Caitlyn Yother and supported by Adam Duberstein after two articles of business were added to Old Business. There were no public comments on the agenda.

The motion to receive and file the meeting minutes from the May meeting was created by Barbara Winter and supported by Caitlyn Yother.

The motion to receive and file Corrine Stocker's Library Director Report was created by Barbara Winter, supported by Caitlyn Yother.

All items unanimously approved with approved amendments.

New Business

- 1) FY 2021-2022 Budget: end of FY amendments per Finance Director Laci Christiansen.

Business was tabled until Laci could join the meeting to answer questions from board members.

- 2) Proposal to draft strategic plan, per Trustee Acha.

The board will begin the process of drafting a strategic plan starting in 2022 . Leading

up to 2022, the board members will start to compile their ideas and topics to cover in the strategic plan throughout the remainder of 2021. Motion created by Barbara Winter, with support from Caitlyn Yother.

3) Proposal to return to in-person meetings, per Trustee Duberstein

The board has decided to return to in-person meetings at the next scheduled meeting using Covid-19 safety procedures such as masks and social distancing to ensure the health and safety of all other board members. Motion created by Jordan Wright, supported by Barbara Winter.

4) Proposal to add a program suggestion link to the Library Website, per Trustee Duberstein

IT will begin work on creating a virtual option for program suggestion, through use of google forms or other options. Motion created by Barbara Winter with support from Ben Acha.

5) Proposal to allow Hazel Park businesses to post on the Library Bulletin Board, Per Trustee Duberstein

Proposal was not passed due to logistics, staffing, and monitoring concerns.

Old Business

1) Formation of legal aid clinic with Judge Hartwell, per Trustee Duberstein

Board will run the program on a trial basis, one clinic per month for six months, once a start date has been determined between all parties involved. Judge Brian Hartwell was present to answer Trustee questions and give more information on how the program would function. Motion created by Barbara Winter and supported by Adam Duberstein.

2) Proposal to add social worker from Fair Sky Foundation, per Trustee Duberstein

Rachel Radjewski from the Fair Sky Foundation was present to answer trustee questions and discuss more ways our groups could work together. This topic has been tabled until further information could be presented to the board detailing how the program would work, costs involved, timeline, etc.

3) Board member emails and information available on the library website.

Board members will provide a short bio, photograph (optional) and email to IT by the next board meeting. This article was added as an amendment to the agenda.

4.) Procedures for filling vacancies and updates to bylaws

Updated verbiage will be provided to the library board at the next regular meeting. This article was added as an amendment to the agenda.

Public Comments

No public comments

Adjournment

Meeting was adjourned at 8:28pm by Board President Rich Robbins. The next general meeting will be at 6:30pm on August 30, 2021. Locations or viewing options will be made available to the public before the meeting date.

Minutes submitted by: Caitlyn Yother

Approved by: Pending

Please Note: The regularly scheduled meeting for July 26th, 2021 was canceled.