

Hazel Park Memorial District Library Board

Meeting Minutes

May 24, 2021

Draft Pending Approval at next meeting

Opening

The regular meeting of the Hazel Park Memorial District Library Board was called to order at 6:32pm on May 24, 2021 via Zoom Video Conference by Board President Rich Robbins.

Present

Ben Acha	Barbar Winter
Adam Duberstein	Caitlyn Yother
Rich Robbins	Linda Zeiss

Jordan Wright was excused from the May meeting.

Approval of Agenda, Minutes, and Directors Report

The motion of approval of the agenda was created by Caitlyn Yother and supported by Adam Duberstein. There were no public comments on the agenda.

The motion to receive and file the meeting minutes from the April meeting was created by Barbara Winter and supported by Ben Acha.

The motion to receive and file Corrine Stocker's Library Director Report was created by Caitlyn Yother, supported by Barbara Winter.

All items unanimously approved as distributed.

New Business

- 1) Proposal to move to Phase II of re-opening plan.

The board decided to begin the next phase of re-opening on June 7th, 2021. Patrons will be allowed in the building for up to 30 minutes, with the exception of those who need to do business on the computer. Motion created by Barbara Winter with support by Adam Duberstein.

2) Proposal to lift masking requirement for fully vaccinated staff and patrons.

The board accepted this proposal with a motion created by Caitlyn Yother with support from Adam Duberstein. This change goes into effect immediately following guidelines from the state health department.

3) Proposal to change the name of the library from Hazel Park Memorial District Library, to Hazel Park District Library.

In order to create simplicity and avoid confusion the library's name was changed going forward. Motion approved by Caitlyn Yother and supported by Adam Duberstein. Let it be noted Board President, Rich Robbins opposed the motion.

4) Proposal to include email links to contact trustees on library website.

The board has tabled this proposal to next meeting pending more information from IT department about creating official emails.

5) Proposal to continue using Zoom virtual meetings indefinitely for future Library Board meetings, even those that are not held virtually.

This motion was tabled pending more information about meeting requirements and a test of social distanced meetings that are in hybrid format with Zoom.

6) Proposal to create procedure for filling future Library Board vacancies

The board has tabled this proposal pending more research into state requirements and research into procedure language.

7) Proposal to allow the Library Director the ability to delay the inclusion of the Circ Statistics report.

The Board has decided to leave the contents of the board packet as is and to remain distributed during the current time frame required. Motion created by Caitlyn Yother and seconded by Barbara Winter.

Old Business

1) FY 2021-2022 Budget

Budget was accepted as proposed by the board. Motion created by Barbara Winter with support from Caitlyn Yother.

2) Adam is still working on the proposals for legal clinics, social work/ in building

therapy options, and the local food banks. There are no updates at this time.

3) The coping with Covid program is waiting on a calendar date.

Public and board member Comments

Noah, the new library intern, introduced himself to the board and expressed his excitement for the opportunity to work with Hazel Park District Library.

Ben Cronk, Chair of the Hazel Park Historical Museum, stated he was optimistic and also excited to work with the library on more joint projects between our groups.

Adjournment

Meeting was adjourned at 7:58pm by Board President Rich Robbins. The next general meeting will be at 6:30pm on June 28, 2021. Locations or viewing options will be made available to the public before the meeting date.

Minutes submitted by: Caitlyn Yother

Approved by: Pending