

# Hazel Park Memorial District Library Board

Meeting Minutes

October 28, 2019

## Opening

The regular meeting of the Hazel Park Memorial District Library Board was called to order at 6:30pm on October 28, 2019 in The Monroe Room at the Hazel Park Memorial District Library by Board President Sandra Pond.

## Present

Lisa Andrewjeski	Richard Robbins
Caitlyn Yother	Sandra Pond
Julie Barton	Linda Zeiss
Barbara Winter	

## Approval of Agenda, Minutes, and Directors Report

The motion of approval of the agenda was created by Julie Barton and supported by Barbara Winter. There were no public comments on the agenda.

The motion to receive and file the meeting minutes created by Julie Barton and supported by Caitlyn Yother.

The motion to receive and file Corrine Stocker's Library Director Report was created by Julie Barton, supported by Caitlyn Yother

All items unanimously approved as distributed.

## New Business

### 1) Request to close early/open late for new circulation desk installation

Linda Sims has agreed to cover the cost for a new table top to be install at the circulation desk because the old one is very worn down. Staff will need to stay after closing the night before to completely clear the circ area and will need to come in to early to be there for the work crew. Motion to approved created by Julie Barton and supported by Lisa Andrzejewski

### 2) Request to change visitor pass policy for minors

The board will follow administration recommendation on this issue to better serve our patrons. Motion created and approved Richard Robbins and supported Julie Barton.

### 3) Create a mobile tech lab

Adult/Teen Librarian Randy and IT specialist Jean proposed the idea of having a

mobile tech lab using chrome book laptops and movable sound muffling walls.  
Motion made by Richard Robbins and supported by Lisa Andrzejewski.

**Old Business**

No Old Business to address during this meeting.

**Public Comments and Committee Reports**

None

**Adjournment**

Meeting was adjourned at 7:20pm by Board President Sandra Pond after motion made by Julie Barton and supported by Barbara Winter. The next general meeting will be at 6:30pm on November 25<sup>th</sup>, 2019 in the Monroe Room of the Hazel Park Library.

Minutes submitted by: Caitlyn Yother

Approved by: Unanimously by all present board members at 11/25/2019 meeting