

Hazel Park Memorial District Library Board

Meeting Minutes
September 23, 2019

Opening

The regular meeting of the Hazel Park Memorial District Library Board was called to order at 6:30pm on September 23, 2019 in The Monroe Room at the Hazel Park Memorial District Library by Board President Sandra Pond.

Present

Lisa Andrewjeski	Richard Robbins
Caitlyn Yother	Sandra Pond
Julie Barton	Linda Zeiss

Barbara Winter was excused as absent from the September meeting.

Approval of Agenda, Minutes, and Directors Report

The motion of approval of the agenda was created by Julie Barton and supported by Caitlyn Yother. There were no public comments on the agenda.

The motion to receive and file the meeting minutes created by Julie Barton and supported by Caitlyn Yother.

The motion to receive and file Corrine Stocker's Library Director Report was created by Julie Barton, supported by Caitlyn Yother

All items unanimously approved as distributed.

New Business

1) Annual Staff Pay Increases

Corrine proposed the amount of \$9,765 as the budgetary wage increase to be distributed amongst employees as a merit wage increase based upon their individual evaluations. Motion to approved created by Linda Zeiss and supported by Lisa Andrzejewski

2) Proposal from Able Plumbing for repairs and replacements

Able Plumbing will make various building repairs and and replacements including Retro-fitting drinking fountain with bottle filler. Motion created and approved Julie Barton and supported Caitlyn Yother.

- 3) Christmas and New Year Holiday Closures
Motion made by Richard Robbins and supported by Julie Barton
- 4) Proposal to replace Firewall on computers
Board decided to follow Jean the IT supervisor's recommendation and go with the Dell model for \$2,099.77 with the \$150 TLN security install for a grand total of \$3249.77
- 5) December Board Meeting reschedule
The date of the December meeting will be moved from the 23rd to the 16th. The new date is December 16th, 2019. Motion made by Lisa Andrzejewski and supported by Julie Barton.

Old Business

- 1) Richard Gage Fascia Proposal
After the informational meeting in mid- September, the board has decided to Approve the design with the green coloring as presented and accept the proposal as is presented by Richard Gage Design Studio. Richard Gage will be notified on the next business day and work may begin with Corrine acting as a liaison between the board and the studio. Motion created by Caitlyn Yother and Support by Linda Zeiss, unanimously approved by all present board members.
- 2) Roof Replacement Update.
Corrine received the final bids that were provided before the deadline to the architecture firm. Base numbers and companies: Royal Roofing- \$107,000; Quality Roofing - \$115,000; and KJP Roofing - \$104,875. Board will decide which bid to accept in future meetings.

Public Comments and Committee Reports

None

Adjournment

Meeting was adjourned at 7:10pm by Board President Sandra Pond after motion made by Julie Barton and supported by Richard Robbins. The next general meeting will be at 6:30pm on October 28th, 2019 in the Monroe Room of the Hazel Park Library.

Minutes submitted by: Caitlyn Yother

Approved by: Unanimously by board members present at 10/28/2019 meeting