



HAZEL PARK DISTRICT LIBRARY
123 EAST NINE MILE ROAD
HAZEL PARK, MICHIGAN 48030

NOVEMBER, 2022 LIBRARY BOARD MEETING
MONDAY, NOVEMBER 28, 7:00 P.M.
HAZEL PARK DISTRICT LIBRARY
(248) 546-4095

CALL TO ORDER

Adam Duberstein called the meeting to order at 7:00 pm

ROLL CALL

| | | |
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| ADAM DUBERSTEIN | PRESIDENT | Present |
| RICHARD ROBBINS | VICE PRESIDENT | Present |
| APRIL BEATON | INCOMING MEMBER | Present |
| LISA CHROUCH-JOHNSON | INCOMING MEMBER | Present |
| JEFFERY OLIVIER | INCOMING MEMBER | Present |
| BARBARA WINTER | | Present |
| JORDAN WRIGHT | | Present |
| | | |
| CORRINE STOCKER | LIBRARY DIRECTOR | Present |

CONVOCATION: PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON AGENDA ITEMS

None

ADDITIONS TO AND APPROVAL OF AGENDA

Winter moved that there be an introduction of The Library Board for the benefit of the three incoming members.
Robbins asked that there be a discussion of the Library’s problems with the heat exchanger.

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| Motion | Robbins |
| Second | Chrouch-Johnson |
| Vote | Unanimous |

APPROVAL OF MINUTES: 10/24/2022 MEETING

Winter asked that the Oct. minutes be amended to note the opening and closing times of the closed session held at the Oct. meeting.

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| Motion | Winter |
| Seconded | Beaton |
| Vote | Unanimous |

DIRECTOR'S REPORT:

- CIRCULATION REPORTS—OCTOBER 2022
- PROGRAM STATISTICS—OCTOBER 2022
- INVOICES—NOVEMBER 2022

See Attached Copy of the Director's Report

Motion to accept the Director's Report
Seconded
Vote

Winter
Chrouch-Johnson
Unanimous

NEW BUSINESS:

- ANNUAL OFFICER ELECTIONS

Richard Robbins nominated Adam Duberstein to return as the Library Board's President. He was unopposed.

Motion to accept A. Duberstein as Board President
Seconded
Vote

Robbins
Winter
Unanimous

Richard Robbins nominated Jordan Wright to be the Vice President of the Library Board. He was unopposed.

Motion to accept J. Wright as Vice President of the Board
Seconded
Vote

Robbins
Chrouch Johnson
Unanimous

Richard Robbins nominated Lisa Chrouch-Johnson to be the Library Board's Secretary. She was unopposed.

Motion to accept L. Chrouch-Johnson as Secretary
Seconded
Vote

Robbins
Wright
Unanimous

- HOLIDAY CLOSURE DATES

Staff request to close on 12/27, 12/28 and 12/29

Motion to close the Library from 12/27/2022 through 12/29/2022
Seconded
Vote

Robbins
Winter
Unanimous

- 2023 LIBRARY BOARD MEETING DATES: PROPOSED SCHEDULE

The Sept. 2023 Board Meeting will be changed to Sept. 18, 2023; the rest of the proposed dates were acceptable to the Board.

Motioned
Seconded
Vote

Chrouch-Johnson
Robbins
Unanimous

OLD BUSINESS:

- REPAIR OF HEAT EXCHANGER

The Director is empowered to pay up to \$10,000.00 for repairs. Should the cost exceed \$10,000.00 the Board will reconvene to fund the repair.

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| Motioned | Wright |
| Seconded | Winters |
| Vote | Unanimous |

COMMITTEE REPORTS:

- LIBRARY OF THINGS COMMITTEE

TLN has finished adding cataloging information for the new Library of Things collection. The Circulation Supervisor Mary Boertman has begun adding items to the Library’s catalog.

- STRATEGIC PLANNING COMMITTEE

Duberstein, Robbins, and Winter will form the committee with the assistance of Director Stocker.

OTHER BUSINESS

Director Stocker approached the City about the discrepancy in the Library’s water bill. The Library’s bill is generally around \$60.00. The June bill was \$2000.00. Director Stocker believes that this was caused by workmen using the Library’s water taps during recent work on the City buildings. The City denied this. Director Stocker intends to replace the Library’s external water taps with locking taps to prevent this in the future. B. Winter suggested that the City’s cameras should be checked to verify the City’s claim.

PLANNING

- DIA MURAL PROJECT

No progress at this time.

PUBLIC COMMENTS

None

BOARD MEMBER AND DIRECTOR COMMENTS

Duberstein welcomed both the new and returning Board members.

Robbins thanked the Eppert Family Foundation, the Hughes Family, and the Friends of the Library for their generous donations.

Winter also thanked the donors. She stated that she will not be able to attend the Dec. Board Meeting.

Stocker also thanked the donors, and further made special note of B. Winter who contributed \$200.00 and volunteered her time for the Halloween Teen Overnight.

ADJOURNMENT

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| Motion for the meeting to be adjourned at 7:45 | Duberstein |
| Seconded | Winter |
| Voter | Unanimous |



Hazel Park District Library November 2022 Director's Report

Program Highlights

We experienced a record turn-out for our Family Fun Night on October 25, with 332 people in attendance! We typically get about 20 people for this bi-monthly event. Fortunately, we had more than enough free pumpkins to pass out, which Amy picked for free from a farm in Ortonville. We also raided all of our candy stashes, craft kits, and prizes, so there was enough of everything for everyone.

Our Crafts with Santa event will be held on Saturday, December 17 from 1:00-3:00 p.m. This is typically one of our biggest programs of the year. Children will be able to enjoy a story time with Santa, a one-on-one visit and photo with him, several “make-and-take” crafts, and a snack. All children will also receive a brand new age-appropriate gift-wrapped book and a candy cane. We are in need of volunteers to help out with registration as well as the craft stations. Please let me know if you are interested in helping.

Hazel Park Library Friends

At their November meeting, the Friends voted to reimburse us \$593 for the cost of food at our Summer Reading Picnic. Additionally, they approved our request for \$200 towards more new books for the Santa program. Lastly, the Friends voted to give the library \$415 towards Halloween candy and our upcoming Santa event. The next meeting will be held at the library on Thursday, December 8 at 6:30 p.m. Everyone is welcome to join us and pizza will be served.

Donations

I am absolutely thrilled to announce that we received a \$9,000 donation from the Eppert Family Foundation. We also received a \$1,000 memorial donation from the family of Kathleen Hughes. Kathleen was a lifelong resident of Hazel Park and avid reader and library user. The Gordon family requested that we use the money exclusively towards books for all ages and interests, which we are happy to do.

Building Issues

We have been experiencing heating issues in the staff areas of the library. Goyette determined that there are two large cracks on the heat exchange of rooftop HVAC unit that heats that portion of the building. I am waiting for their quote. In the meantime, the temperature in the staff area is somewhere around 60 degrees, so we had to purchase three small space heaters for my office and the back room, to enable staff to work in back.